



# BAPTISM PREPARATION GUIDELINES

## ST. JOSEPH BASILICA



1109 Chestnut St., Alameda, CA 94501 +++ 510-522-0181(phone) +++ 510-522-2864 (fax)

### WELCOME AND CONGRATULATIONS!

The Parish Staff and our Baptism Team look forward to working with you at this joyous time in the life of your family. Working together, we join with you in accepting responsibility for your child's faith journey in our Community. Below we have outlined some important information you need to know before you decide to have your baby baptized.

- We celebrate the Sacrament of Baptism as a community at St. Joseph and that is why we celebrate together with other families on select dates and times throughout the year.
- If you have not yet registered, and you would like to join our community, please fill in a Registration Form (provided at the Parish Office or on our Website: [ww.sjbalameda.org](http://www.sjbalameda.org)).
- If you want your child baptized at St. Joseph but you are registered in another parish, you will need to obtain a letter of permission from the pastor of that parish.
- If you have been a registered, active parishioner, please complete the Baptismal Registration Form included in this packet. Please fill out all information as completely as possible. ***When you return the completed form to the Parish Office, along with the \$100 application fee, we will begin the process.***
- Angela Khoo, our Baptism Coordinator, will contact you regarding an interview. **When you meet with one of our team members the date of the baptism will be confirmed.**
- It is encouraged that you select godparents who are practicing Catholics. Canon Law **requires** that at least one of the godparents be a confirmed Catholic who has already received Baptism, First Eucharist and Confirmation.
- Parents will be required to participate in our class which will take place at the time of the interview. (takes about 1 ½ hours)
- For godparents from other parishes who may need to attend a baptism class there is a \$50 application fee required.
- If you choose to have an outside priest (not belonging to St. Joseph Basilica), you will be responsible for paying his fee.

If you have any questions, please contact me. We thank you for choosing to be a part of St. Joseph Community.

Welcome and Congratulations!

Susan Gahan  
510-995-9416  
[sg@sjbalameda.org](mailto:sg@sjbalameda.org)

Rev: 8/10/17